

CACEIS is the asset servicing banking group of Crédit Agricole dedicated to institutional and corporate

Through offices across Europe, North America and Asia, CACEIS offers a broad range of services covering execution, clearing, depositary and custody, fund administration, middle office outsourcing, forex, securities lending, fund distribution support and issuer services.

With assets under custody of €2.5 trillion and assets under administration of €1.6 trillion, CACEIS is a European leader in asset servicing and one of the major players worldwide (figures as of 31 December 2016).

**CACEIS** wants to reinforce its Controlling Team and is looking for his/her new:

# **MANAGEMENT CONTROLLER (M/F)**

Company: CACEIS Investor Services, CACEIS Bank Germany Branch

Reference of the job offer:

Type/Category:

Location:

Contract type:

Fixed-term contract:

Perspektiv2016-18662

Finance / Accounting

Munich, Germany

VIE Programme

12 months

#### JOB DESCRIPTION

The Controlling team is part of the Finance function. The team is responsible for corporate controlling and client invoicing. The team for invoicing is newly built. In the department combined banking and controlling knowledge is needed.

You will be integrated in a team of 12 people that will support you to successfully achieve your goals. Your main missions will be divided into three main categories of tasks:

- Controlling:
  - Writing monthly results;
  - Supporting the preparation of the monthly-/quarterly- and yearly closing balances (P&L) including the reporting to the head office in Paris;
  - Analyzing and commenting the financial results;
  - Supporting the budget planning and during the year forecasts;
  - o Analyzing the gap between the budget figures with actual figures for cost center units;
  - Supporting several projects like results, activities by business lines;
  - Replying to ad-hoc enquiries of several internal departments;
- Invoicing:
  - Setting up new clients into the database;
  - Preparing invoices for different customers (Broker/Dealer, Asset Manager, Banks, Institutional Customers);
  - Checking the quality assurance of the invoicing;
  - o Improving invoicing process.





- Preparation of monthly accruals (revenues), ad-hoc reports and analyses to head office;
- Assisting the budget planning and the forecasts during the year;
- Relationship management:
  - o Replying to ad-hoc enquiries of several internal departments;
  - o Replying to customers request.

The contract can be renewed for a total duration of 24 months.

#### **PROFILE**

- Minimal education level: Postgraduate degree MA/MSc/PhD/Doctorate or equivalent
- Academic qualification: Business School, University
  - o Specialization: Banking.
- Level of minimal experience: 0 2 ans
  - Experience: A first experience in banking and controlling is requested.
- Required skills: Hard skills
  - Good knowledge of banking industry;
  - Good knowledge in accounting (IFRS);
  - o Experience in project oriented working approach.
- Required skills: Soft skills
  - Excellent communication skills;
  - Resilience and team spirit;
  - High solution orientation and strong analytical skills.
- Technical skills required:
  - o Pack Office (Excel, Access, VBA)
- Languages:
  - o English: fluent
  - o German: intermediate

### **FURTHER INFORMATION**

Contract : V.I.E. (Volontariat International en Entreprise)

The VIE contract in short: According Business France's eligibility conditions, the Volontariat International en Entreprise (VIE) is an assignment in a French company operating overseas for professionals between the age of 18 and 28 who are European Union nationals.

## **IMPORTANT:**

To apply, you need to meet the conditions mentioned above. If not, your application will not be selected. If you are eligible, join your CV and a cover letter in English – and mention: your age and nationality. For further information about the eligibility conditions to this programme, we invite you to go to Business France website: <a href="https://www.civiweb.com">www.civiweb.com</a>.





Should you be interested in this position, please send your full application details using this link: <a href="https://www.groupecreditagricole.jobs/Les-offres-du-groupe-credit-agricole-scale-

<u>Important</u>: Please mention the reference « Perspektiv2016-18662 »

For any question, please contact us using the details below:



**\*** +33 (0)613 789 432

**\*** +49 (0)162 6000 317

